

# Sandhurst Strategic Income Fund

Reference Guide  
Dated 31 May 2023

This Reference Guide is issued by Sandhurst Trustees Limited (ABN 16 004 030 737, AFSL No. 237906) ('Sandhurst', 'we', 'us' or 'our'). The information contained in this Reference Guide forms part of the Product Disclosure Statement (PDS) for the Sandhurst Strategic Income Fund (ARSN 151 201 106, APIR - Class A STL0027AU, APIR - Class B STL0044AU) ('the Fund') dated 31 May 2023. You should read this information together with the PDS before making a decision whether to invest.

Sandhurst is the responsible entity for the Fund. Sandhurst is a wholly owned subsidiary of Bendigo and Adelaide Bank Limited (ABN 11 068 049 178, AFSL No. 237879) (Bendigo Bank).

An investment in the Fund does not represent a deposit with, or a liability of Sandhurst, Bendigo Bank, or its related entities. Sandhurst is not an authorised deposit-taking institution within the meaning of the *Banking Act 1959* (Cth). Bendigo Bank does not stand behind or guarantee the performance of Sandhurst or the Fund's performance.

The information in this Reference Guide is of a general nature. The information is not advice or a recommendation to invest in the Fund. This Reference Guide has been prepared without taking into account your individual objectives, financial situation or particular needs. You should assess your own objectives, financial situation and needs before deciding to acquire an interest in the Fund. Before making an investment decision, we recommend that you seek the help of a person or organisation licensed to provide financial advice. The Australian Securities and Investments Commission (ASIC) can help you check if your adviser is licensed. You can contact ASIC on **1300 300 630** or via the website [www.asic.gov.au](http://www.asic.gov.au) or call us to arrange to see a financial planner.

Information in this Reference Guide is subject to change from time to time. Where the changes are not materially adverse, Sandhurst will make updated information available on its website at [bendigobank.com.au/managedfundsforms](http://bendigobank.com.au/managedfundsforms)

If you would like to request a copy of this Reference Guide, the PDS and any updated information free of charge, you can contact your licensed financial adviser, Platform operator, phone Sandhurst on **1800 634 969** or visit [bendigobank.com.au/managedfundsforms](http://bendigobank.com.au/managedfundsforms)

#### Contact details:

Sandhurst Trustees Limited  
Funds Administration  
GPO Box 4314  
Docklands VIC 3001

Phone: **1800 634 969**

Monday – Friday 8.30am-5.00pm (Melbourne time)

Email: [managedfunds@sandhursttrustees.com.au](mailto:managedfunds@sandhursttrustees.com.au)

Website: [bendigobank.com.au/managedfunds](http://bendigobank.com.au/managedfunds)

## 1. How the Sandhurst Strategic Income Fund works

The following section provides more detailed information on how the Fund works and should be read in conjunction with the PDS.

### Multi-class pricing

As detailed in the PDS, the Fund offers more than one class of unit and the term used to describe this type of offering is called 'multi-class pricing'.

A summary of the differences in Class A units and Class B units is provided in the following table:

Type of investor definition	Direct Investor	Direct Investor (Wholesale client)	Platform Investor
Type of units	Class A	Class B <sup>1</sup>	Class B
Minimum initial investment	\$2,000	\$500,000	As directed by the Platform operator
Minimum additional investment	\$500 or \$50 per month via the regular savings plan (see below)		
Minimum investment balance	\$2,000	\$500,000	
Regular savings plan (RSP) offered	Yes		
Minimum withdrawal	\$1,000		
Maximum withdrawal	Total monthly withdrawals are capped at \$1m per investor <sup>2</sup>		
Application processing	Daily		
Withdrawal processing	Weekly on Wednesdays <sup>2</sup>		
Management costs	0.79% p.a.	0.45% p.a. <sup>3</sup>	
Entry and exit fees	Nil		
Buy/Sell spread <sup>4</sup>	0.05% / 0.13% of the Net Asset Value (NAV) per Unit		
Unit pricing	Daily unit pricing for applications Weekly unit pricing for withdrawals		Daily unit pricing

1. Sandhurst may, at its discretion, offer the opportunity to invest directly in Class B units to investors who are Wholesale Clients.
2. Withdrawals for Direct Investors will ordinarily be processed on a Wednesday or the next Business Day if Wednesday is a public holiday in Melbourne. For each Direct Investor, total monthly withdrawals for any particular calendar month are capped at \$1,000,000. We have absolute discretion to refuse or partially satisfy or fully satisfy any withdrawal request above this cap.
3. For Platform Investors, your Platform operator may charge additional amounts to process your investments or withdrawals in the Fund or to manage your investments in the Fund.
4. The buy/sell spread is reflective of anticipated costs of buying or selling investments as a result of investors acquiring or withdrawing units in the Fund and is subject to change from time to time.

## Direct Investors

This section is relevant to Direct Investors investing in either Class A or Class B units. Please refer to page 5 for more information on Platform Investors.

### Acquisition and disposal of units cut-off times

#### Applications

Transaction type	Pricing frequency	Processing cut-off times (Melbourne time)
Initial investments	Daily	Before 12.00pm <sup>1</sup>
		On or after 12.00pm <sup>2</sup>
Additional investments	Daily	Before 12.00pm <sup>1</sup>
		On or after 12.00pm <sup>2</sup>

1. Application price calculated as at the close of business on the same business day.
2. Application price calculated as at the close of business on the next business day.

#### Transfers

Pricing frequency	Processing cut-off times (Melbourne time)
Daily	Before 12.00pm <sup>1</sup>
	On or after 12.00pm <sup>2</sup>

1. Transfer price using NAV calculated as at the close of business on the same business day.
2. Transfer price using NAV calculated as at the close of business on the next business day.

#### Withdrawals

Pricing frequency	Processing cut-off times (Melbourne time)
Weekly on Wednesdays <sup>3</sup>	Before 12.00pm <sup>1</sup>
	On or after 12.00pm <sup>2</sup>

1. Withdrawal price, calculated as at the close of business on the same business day.
2. Withdrawal price, calculated as at the close of business on the next Wednesday.
3. Where Wednesday is a public holiday in Melbourne, withdrawal requests (subject to the time received per above) will be processed using a withdrawal price based on the close of business on the next business day.

### Application and withdrawal unit prices

The application price for each Class of units is calculated each business day (i.e. any day that is not a weekend or a public holiday in Melbourne). It is calculated as the net asset value attributable to each class of units (which takes into account accrued management fees and costs and other liabilities of the Fund attributable to the relevant Class of units) divided by the number of units on issue in the relevant Class, and adjusted by adding an amount to reflect the buy spread.

The withdrawal price for each Class of units is calculated on each Wednesday (or the next business day if Wednesday is a public holiday in Melbourne). It is calculated as the net asset

value attributable to the relevant Class of units (which takes into account accrued management fees and costs and other liabilities of the Fund attributable to the relevant Class of units) divided by the number of units on issue in the relevant Class, and adjusted by subtracting an amount to reflect the sell spread. Refer to the section titled 'Fees and costs' in this document to find out how the buy/sell spreads work. Class A unit prices will generally differ to Class B unit prices due to the difference in management fees which are accrued for the two classes.

Sandhurst reserves the right to delay unit pricing, for example, when markets are closed in relevant overseas countries, or where there are other extenuating factors that prevent the proper and accurate calculation of unit prices.

## 2. Acquisition and disposal of units

**The following section provides more detailed information on the acquisition and disposal of units and should be read in conjunction with the PDS for the Fund.**

### Initial investments

Sandhurst generally does not accept any Application Forms, including certified Know Your Customer identification requirements via facsimile or email, for the initial investment into the Fund. Subject to any applicable laws, Sandhurst may accept electronic documentation in exceptional circumstances. Refer to the Application Form for more information located at [bendigobank.com.au/managedfundsforms](http://bendigobank.com.au/managedfundsforms)

### Investment instructions

If you have an existing investment in the Fund and wish to advise Sandhurst of additional applications, withdrawal or switching requests, transfer requests or notify us of a change in details, you can contact us by using one of the following methods:

**Mail:** Funds Administration  
GPO Box 4314  
Melbourne VIC 3001

**Email:** [managedfunds@sandhursttrustees.com.au](mailto:managedfunds@sandhursttrustees.com.au)

You can request to change certain details including your telephone number, facsimile number or email by telephone on **1800 634 969**. In the event that we are unable to properly confirm your identity over the telephone, we may at our sole discretion, require that you put your request in writing.

### Electronic instructions

Whether or not your application or instruction (instruction) is properly authorised will be determined by us (in our discretion) depending on the nature of the instructions you are giving and the method (for example, there may be different requirements depending on whether you are using email, facsimile, or an online form). If we are not satisfied that you have appropriately authorised the instruction, we may require you to send us a signed hard copy request and/or relevant identification. Sandhurst will not compensate you for any loss relating to electronic instructions (including instances of fraud or incorrectly completed instructions) unless required by law.

### Contributions using BPAY®

Please be aware that even though your BPAY payment may immediately leave your bank account, the funds may take some time to be transferred to Sandhurst from your financial institution. Provided your BPAY request is made before your financial institution's cut-off time (usually 5 p.m. Melbourne time),

Sandhurst will typically receive your funds the following business day (usually before 12 noon Melbourne time). Where Sandhurst receives your funds before 12 noon Melbourne time on a business day, the application will be processed using the Fund's application price for the relevant Class of units calculated as at the close of business on that day. Otherwise, the following business day's application price for the relevant Class of units will be used.

In certain circumstances, Sandhurst reserves the right to refuse an additional investment or accept only part of an additional investment (for example, if the Fund is closed to additional investments) or change processing times.

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### Regular savings plan

Our regular savings plan option allows you to build your investment steadily by acquiring additional units over a time frame that suits you. You can start with an initial investment of \$2,000 and add regular monthly payments of \$50 or more. To set up a regular savings plan you can complete this election on your Application Form, or alternatively, you can establish a regular savings plan at any time by completing the Investment Contribution Form located at [bendigobank.com.au/managedfundsforms](http://bendigobank.com.au/managedfundsforms)

Amounts will usually be debited from your nominated account on the 15th day of each month (or the next business day). You can stop or vary your contribution amount or change your nominated account details by completing the Investment Contribution Form located at [bendigobank.com.au/managedfundsforms](http://bendigobank.com.au/managedfundsforms)

Please note that new applications or change requests must be received at least 14 days prior to the deduction date. Each regular investment will be made on the terms of the most up-to-date PDS. If your financial institution is unable to pay the agreed amount, they may charge you a failed transaction fee.

### Transfers

You may dispose of units by transferring units in the Fund to another person if that person is an existing investor in the Fund or completes an Application Form to become an investor in the Fund. However, we may, at our sole discretion, refuse to register a transfer of units. To discuss what is required for a transfer, please contact us on **1800 634 969**.

Transfer requests received and accepted before 12 noon Melbourne time on a business day will be processed at the close of business on that day. Otherwise the transfer will be processed at the close of business on the following business day.

Transferring units may give rise to tax consequences and it is recommended that you check the tax implications with your accountant or financial adviser before making a decision.

### Impact of income distributions on unit prices

Where you buy units in the Fund before a distribution date, the application price will include income accumulated in the Fund since the last income distribution was made. This income will subsequently be distributed and will form part of your taxable income. Following a distribution, the Fund's unit price will drop to reflect the distribution that has been paid.

### Use of standard forms

Standard forms are used for all transactions including applications, withdrawals and transfers. These forms, including the online application form, can be found at [bendigobank.com.au/managedfundsforms](http://bendigobank.com.au/managedfundsforms)

### Platform Investors

All queries in relation to your investment in the Fund should be directed to your Platform operator.

#### Initial investments, additional investments and regular savings plans

If you want to make an initial investment or additional investment through a Platform, you will need to complete the document required by your Platform operator. Whilst the Fund does not have minimum initial or additional investment requirements for Platform Investors, your Platform operator may have minimum investment requirements for the Fund.

If you wish to make regular contributions to the Fund, please check with your Platform operator to find out its processes for regular investment.

We reserve the right to reject applications at our discretion.

#### Cut-off time for receipt of applications

Your application for initial and additional investments must be received by your Platform operator by their relevant cut-off time for applications in order to receive the application price for that business day. If your application is received after this time, your Platform operator will be issued Class B units at the application price effective for the next business day.

Investors who invest through Platforms should refer to their Platform operator's offer document to understand their requirements and procedures regarding application cut-off times.

#### Withdrawal requests

To withdraw your units in the Fund, you should lodge a withdrawal request with your Platform operator. Your request for withdrawal will be passed on to us from your Platform operator and any withdrawal proceeds will be paid to your Platform operator and not directly to you.

Whilst the Fund does not have minimum withdrawal requirements for Platform Investors, your Platform operator may have minimum withdrawal requirements for the Fund.

However, we may, at any time, set minimum or maximum withdrawal amounts for investors who invest in units through Platforms by giving Platform operators 7 days notice.

Please read the offer document of your Platform operator for further details on how to make withdrawals from the Fund.

#### Transfers

You should speak with your Platform operator about the processes for the transfer of your units in the Fund.

### 3. Risks of Managed Investment Schemes

Sandhurst manages the risks of the Fund as follows:

#### Individual investment risk

We aim to reduce this risk by investing predominantly in a diversified portfolio of income investments.

#### Liquidity risk

We manage liquidity risk by investing a portion of total assets in cash and other short term interest bearing securities that ordinarily can be readily converted into cash. We monitor Fund liquidity by liquidity modelling and forecasting.

#### Counterparty risk

We minimise counterparty risk by carefully selecting, monitoring and managing relationships with counterparties. In the event of a failed counterparty we will endeavour to replace that counterparty with minimal disruption.

#### Credit risk

We minimise credit risk by investing in an approved list of debt securities whilst excluding direct investment in commodities, foreign currency and physical property. Credit risk is monitored, in an effort to identify any potential defaults before they occur.

#### Concentration risk

The Fund invests predominantly in fixed income, floating rate investments. We will manage concentration risk by diversifying the portfolio where appropriate.

#### Market risk

The Fund invests in a diversified portfolio of investments within its prescribed asset classes to reduce the impact of market risk.

#### Interest rate risk

We regularly monitor the impact of changes in interest rates on the underlying portfolios and consider the impact of any rate changes prior to making investment decisions. Interest rate swaps may be used to manage this risk.

#### Investment manager risk

Sandhurst monitors its own performance as an investment manager through internal committees that review historical performance against market benchmarks and risk management practices.

#### Regulatory risk

Sandhurst monitors regulatory changes and takes action where appropriate.

#### Derivatives risk

The Fund will only use derivatives for hedging and not to gear or leverage the Fund. Sandhurst manages the risk as far as practicable by regularly monitoring the derivative exposure, only investing in derivatives that have appropriate market depth and using intermediaries as appropriate. Sandhurst has processes in place to govern the use of derivatives.

#### Fund risk

We have established operational risk and compliance processes in place and aim to minimise Fund risk by monitoring how these risks may impact on the Fund and by acting in the best interest of investors.

### 4. How we invest your money

**The following section provides more detailed information on how we invest your money and should be read in conjunction with the PDS for the Fund.**

#### What are primary sector securities?

Primary sector securities are more accessible and generally less risky and include:

- **Bank deposits** – including term deposits of varying maturities from licensed ADIs (Authorised Deposit-Taking Institutions);
- **Money market securities** – liquid and marketable securities that generally have maturities of one year or less;
- **Floating rate notes** – bonds that have a variable coupon, equal to a money market reference rate plus a margin;
- **Corporate bonds** – an investment grade bond issued by a corporation;
- **Government and semi government bonds** – bonds issued by Commonwealth and state governments respectively;
- **Supranational bonds** – bonds issued by an international organisation whereby members transcend national boundaries, for example the World Bank; and
- **Asset backed securities** – securities whose value and income payments are derived from and collateralised (or 'backed') by a specified pool of underlying assets which may include indirect exposure to mortgages, margin loans or leases.

Each investment is selected after giving consideration to risks and total returns. The Fund looks to minimise losses that result from either defaults or credit deterioration of the issuer for the individual security and to identify investments that offer higher returns for a given level of risk.

#### What are secondary sector securities?

Secondary sector securities are generally less liquid, more difficult to access and generally carry greater risk than primary sector securities. Secondary sector securities consist of hybrid securities (i.e. securities that combine the elements of the two broader groups of securities, debt and equity. For example, convertible notes).

Secondary sector securities will be used only when, in Sandhurst's opinion, both favourable economic conditions and pricing exist. Sandhurst intends that at all times at least 90% of the portfolio will be invested in primary sector securities.

The Fund may invest indirectly in interest bearing securities via managed funds for which Sandhurst is the responsible entity as well as externally managed funds. Investments in managed funds will be classified by Sandhurst as either primary sector securities or secondary sector securities depending on the underlying portfolio of those funds.

Sandhurst may invest in other assets when, in Sandhurst's opinion, both favourable economic conditions and pricing exist and investing in the asset is consistent with the Fund's investment strategy.

For the latest performance report including information on the securities held by the Fund, please visit [bendigobank.com.au/managedfunds/performance](http://bendigobank.com.au/managedfunds/performance)

## Target asset allocation

The target asset allocation may be adjusted from time to time by Sandhurst where it is considered appropriate to achieve the objectives of the Fund in prevailing market conditions.

## Borrowing

The Fund will not borrow to invest.

## Derivatives

The Fund may use derivatives to hedge against interest rate, foreign currency and credit risk exposures of investments in the Fund. However, we will not use derivatives to gear or leverage the Fund.

## 5. Fees and costs

**The following section provides more detailed information about fees and costs and should be read in conjunction with the PDS for the Fund.**

You should read all the information about fees and costs because it is important to understand their impact on your investment.

Taxes are set out in section 7 of the PDS and Section 6 of this document.

### Additional explanation of fees and costs

#### Maximum fees and waiver

Sandhurst does not charge an establishment fee, contribution fee, withdrawal fee, switching fee or performance fee on behalf of the Fund as at the date of this document.

However, under the Constitution, Sandhurst is permitted to charge and retain for its own benefit the following fees (plus GST if applicable):

- **Establishment fee or contribution fee**

Up to 4.00% of application money.

- **Management fee**

Up to 1.50% per annum of the net asset value of the Fund.

- **Withdrawal fee**

Up to 2.00% of the aggregate withdrawal price of units withdrawn by the relevant investor.

- **Exit fee**

Up to 2.00% of the net asset value of the Fund on the date of termination of the Fund.

The Constitution also gives us the right to accept lower fees than we are entitled to receive under the Constitution, to defer payment, or to waive our entitlement to such fees.

The buy/sell spread can change at any time in accordance with the Constitution and without prior notice to you.

The management fees and costs may increase or decrease over time depending on the management fees of Sandhurst, the fees of asset managers, administrative expenses or other expenses and expense recoveries in relation to the Fund.

#### Advice fee

If you agree to pay an advice fee to your financial adviser, this fee will be payable to your financial adviser and not to Sandhurst. You will not be charged an advice fee if you have not invested via a financial adviser. In relation to an upfront fee,

you can nominate any dollar amount to be deducted from your initial investment for advice sought about your investment.

You can authorise us to pay an optional advice fee to your financial adviser on your behalf from your investments in the Fund as an upfront fee or an ongoing fee as detailed in the PDS. Any advice fee you authorise us to pay is additional and separate to the fees we charge you in respect of your investment in the Fund. You may agree with your adviser to pay an optional advice fee direct from your investment and can direct us to pay this fee by completing the relevant section of the Application Form

([bendigobank.com.au/managedfundsforms](http://bendigobank.com.au/managedfundsforms)). This can take the form of an upfront or ongoing fee:

- **Upfront fee:** being a fixed dollar amount deducted from your initial investments before they are invested and paid by Sandhurst to your adviser at the end of the month in which you made your initial investment. This payment does not form part of your contribution to the Fund; or
- **Ongoing fee:** being a fixed dollar amount paid to your adviser via redemption of interests from your investment on a monthly basis. Buy/sell spreads apply.

If you agree to pay an advice fee to your financial adviser and direct us to pay that fee to your adviser on your behalf, the agreed amount will be deducted and paid to your adviser as follows:

- deducted from your application monies at the time of application; or
- deducted from your account on an ongoing basis if you provide the required consent form to your adviser.

Sandhurst will continue to deduct the ongoing advice fee and forward payments to your adviser unless we are notified by you or your adviser in writing to cancel this fee or a valid consent renewal notice is not received within 120 days of the anniversary of the commencement date of the fee arrangement. The fee you agree with your adviser is inclusive of GST.

The default value of the advice fee for each investor is nil. Each time you and your adviser agree to a fee that you want to direct us to pay, you need to notify us in writing by completing the relevant section of the Application Form or the Advice Fee Form.

Sandhurst is not liable to refund investor authorised advice fees. If the relevant section of the Application Form or the Advice Fee Form has been incorrectly or fraudulently completed or completed in error, you will need to contact your adviser directly to arrange a refund from your adviser.

#### Taxes

Unless otherwise stated, all fees quoted in the PDS are quoted inclusive of GST less any applicable reduced input tax credits. Please see section 6 of this document and section 7 of the PDS "How managed investment schemes are taxed".

#### Platform investors – additional Platform fees

For investors accessing the Fund through a Platform, additional fees and costs may apply. These fees and costs are stated in the PDS and other documents provided to you by your Platform operator.

## Platform fees

Some wrap Platforms, master trusts or other investment administration services charge Platform fees for having the Fund included on their investment menus. Sandhurst may pay amounts from the management fees we receive to Platforms which make the Fund available on their investment menus. Platform fees will not be paid to the extent that they are prohibited by law.

As these amounts are paid by Sandhurst out of its own resources, they are not an additional cost to investors.

## Alternative remuneration

Subject to the law, Sandhurst may provide remuneration to financial advisers and Platform providers indirectly by paying them additional amounts and/or non-monetary benefits. If these amounts or benefits are provided, they are payable by Sandhurst out of its own resources and are not an additional cost to you.

## Buy/sell spread

You will be charged when you buy and sell units in the Fund in the form of a buy spread and a sell spread as set out in the 'Fees and costs summary' in the PDS. The buy/sell spread is an additional cost to you and is designed to fairly allocate costs associated with buying and selling Fund assets as a result of investors acquiring or withdrawing units in the Fund; it is retained by the Fund and is not a fee payable to Sandhurst. The buy/sell spread may change from time to time without prior notice. The Fund's application and withdrawal prices are updated regularly and can be found at [bendigobank.com.au/managedfundsprices](http://bendigobank.com.au/managedfundsprices)

## Differential fee arrangements

From time to time Sandhurst may negotiate the charging, rebating or waiving of management fees, as stated above, in circumstances permitted by the Corporations Act or if applicable relief is granted by ASIC, with certain 'wholesale clients' (as defined in the Corporations Act) and operators of Platforms (as defined on page 4 of the PDS). Such negotiations are undertaken on a case-by-case basis and only for wholesale clients who invest significant amounts of money in the Fund. Any such arrangement will be entered into in accordance with the requirements of the Corporations Act. Sandhurst does not negotiate fees with retail investors or individual Platform investors. Requests to negotiate fees must be put in writing to Sandhurst and sent to:

Funds Administration  
GPO Box 4314  
Melbourne VIC 3001

## 6. How managed investment schemes are taxed

**The following section provides additional information about taxation matters relating to the Fund and registered schemes and should be read in conjunction with the PDS for the Fund.**

The Australian taxation system is complex and individual investors have different circumstances. Persons are strongly advised to seek professional tax advice.

### Attribution Managed Investment Trust (AMIT)

Eligible Managed Investment Trusts (MIT) may elect into the Attribution Managed Investment Trust (AMIT) regime for the taxation of MITs. Sandhurst has assessed the eligibility of the Fund to elect into the AMIT regime. The Fund has elected into the AMIT regime.

Where a Fund is eligible to be classified as an AMIT, and the election has been made, the following applies:

- Investors are taxed on the taxable income that is attributed to them. The basis of attribution is determined under the Constitution of the Fund in accordance with the AMIT rules. The attribution calculation is determined based on an assessment and allocation of the total fund income into its various tax components such as assessable income, exempt income, non-exempt income, tax offsets and other appropriate components. These amounts will then be allocated to investors on a fair and reasonable basis.
- After the end of the year investors will be provided with an AMIT Member Annual Statement (AMMA Statement) to assist you with completing your tax return. The AMMA sets out the amount and character of each component of the income of the Fund attributed to investors which they will generally be subject to tax on. This includes any amounts that may be reinvested.
- It is intended that no income tax will be payable by the Fund as all taxable income is required to be attributed to investors each financial year. It is possible for investors to be attributed taxable income that exceeds or is less than cash distributions. Where this occurs, investors may be required to increase or decrease the tax cost base of their units.

### Deemed capital gains tax election

Eligible MITs may make an election to apply capital gains tax provisions for the taxation of gains and losses on certain eligible assets. The Fund has made the election for deemed capital account treatment.

### Goods and Services Tax (GST)

Fees and costs in respect of acquisitions by the Fund will often be subject to GST. The Fund may not be entitled to claim an input tax credit for the full amount of that GST, however, it may be entitled to reduced input tax credits on any GST paid. The GST included in expenses that cannot be claimed as an input tax credit will be a net cost and can be recouped from the Fund. If the GST rate increases, the Constitution allows Sandhurst to recoup the extra amount from the Fund.

### Capital gains tax when you withdraw from the Fund

Australian residents who invest in the Fund are generally subject to capital gains tax on gains when they deal with their units, including where an investor redeems units, and withdraws money from the Fund. Where the investor is regarded as a trader, short-term investor or institutional investor, such profits

may be regarded as ordinary income. You will have a capital gain if the capital proceeds exceed the cost base of your units in the Fund, or a capital loss if the reduced cost base of your units exceeds the capital proceeds.

If you have a capital gain and you are an individual, trustee or complying superannuation fund and you have held your interest in the Fund for at least 12 months on capital account, you should be entitled to apply the applicable capital gains tax discount.

### Quotation of Tax File Number (TFN) or Australian Business Number (ABN)

It is not compulsory for you to quote your TFN or ABN. If you do not quote your TFN or ABN, or claim an exemption, we may be required to withhold tax from distributions at the highest marginal tax rate plus applicable levies.

By quoting your TFN or ABN you authorise us to apply it to your investment and disclose it to the Australian Taxation Office (ATO). Collection of TFN or ABN information is authorised, and its use and disclosure is strictly regulated, by the tax laws and under privacy legislation.

### Foreign taxes

Australian and foreign taxes may be imposed where the Fund's investments or dealings have some connection with a foreign jurisdiction. Foreign laws are varied and can apply in different ways. If the Fund incurs any amount of Australian or foreign tax, or is required to withhold any amount in respect of Australian or foreign tax, neither Sandhurst nor the Fund will be required to compensate investors for any such tax, and the effects of these amounts will be reflected in the returns of the Fund.

### Foreign Account Tax Compliance Act (FATCA) and Common Reporting Standard (CRS)

Sandhurst is required to collect information about an investor's tax status to comply with Australian laws and obligations under the FATCA and CRS which are reporting regimes for the exchange of financial account information by Australia to foreign jurisdictions.

The Fund is required to comply with these requirements and report that information to the ATO. The ATO may then report that information to other revenue authorities. Accordingly, Sandhurst may request that you provide certain information about yourself in order for Sandhurst to comply with these obligations.

### Pension and benefits

Investments in the Fund may affect social security entitlements. You should, therefore, seek professional advice or consult Centrelink to determine the effect of income received in respect of an investment in the Fund on any social security entitlement.

## 7. Other Information

**The following section provides additional information about the Fund and should be read in conjunction with the PDS.**

### Keeping you informed

If you are a Direct Investor we will provide you with a statement confirming your initial investment, additional investments (with the exception of regular savings plan contributions), withdrawals and any change of details as soon as is reasonably practicable after the transaction occurs.

We will also send you:

- a quarterly income distribution statement when a distribution is paid;
- a transaction statement for the period ending 30 September, 31 December and 31 March;
- an annual transaction statement for the period ending 30 June;
- an Attribution Managed Investment Trust Member Annual (AMMA Statement to assist with your tax return; and
- any other communications required by the law.

The Fund publishes an annual report, available by 31 December at [bendigobank.com.au/managedfundsforms](http://bendigobank.com.au/managedfundsforms)

If you are a Platform Investor, your confirmation of initial contributions, additional investments and withdrawals will be provided to you by your Platform operator in accordance with the arrangements you have with your Platform operator.

### Related party transactions

The Fund may, without limitation, invest in other funds, products or Platforms of which we, or a related entity, are the issuer, operator or responsible entity. Sandhurst, in its capacity of responsible entity, may also use services provided by the Bendigo Bank Group such as investment services, distribution, legal, IT and marketing. Any fees paid to a member of the Bendigo Bank Group for these services are paid by Sandhurst from its own resources and not out of the Fund.

Subject to law, we may make a payment out of our resources of up to 0.15% (including GST where applicable) to a Bendigo Bank Community Bank branch for introducing their customers to the Fund.

Sandhurst has a process for managing conflicts of interest and related party transactions which ensures that all transactions engaged in by Sandhurst are assessed for any conflicts of interest and to ensure they are reasonable 'arm's length' transactions based on appropriate commercial terms.

### Privacy

We are committed to ensuring your privacy is protected and understand your concerns regarding the confidentiality and security of personal information you provide to us. Our privacy policy and details of how we handle your personal information is available by contacting us on **1800 634 969**. The privacy policy can also be obtained by visiting [bendigobank.com.au](http://bendigobank.com.au)

