Adelaide Cash Management Trust - Regular Payments Form

This Regular Payments Form is to be used to apply for, amend or cancel regular payments for the Adelaide Cash Management (Trust). Regular payments are a service provided by the Bendigo and Adelaide Bank Limited (the Bank) under the terms and conditions set out in the Transaction Services Guide - Adelaide Cash Management Trust (the Guide).

We, Sandhurst Trustees Limited, collect your personal information to provide you with the regular payments services you have requested. To do that, we may need to disclose your personal information to electronic network administrators, other financial institutions and to an entity or person you have requested us to pay on your behalf. Some of these entities may be located overseas. If any of that information is not provided, we may not be able to provide you with those regular payments services. You should also read our Privacy Policy. Our Privacy Policy contains information about how you can gain access to and seek correction of your personal information; how you can complain about a breach of the privacy laws by us, and how we will deal with a complaint; and if we disclose personal information to overseas entities, and where practicable, which countries those recipients are located in. Our Privacy Policy is available on our website <u>www.bendigobank.com.au</u> or by telephoning on 1800 224 124.

A. Transaction Services

This section allows you to apply for the Bank's transaction services. By ticking the box below, you acknowledge having read a most up-to-date copy of the Guide located at <u>www.bendigobank.com.au/managedfundsforms</u> and agree to the terms and conditions set out in the Guide.

I/We will use the Bank's transaction services and agree to the terms and conditions set out in the Guide.

B. Applicant details **Applicant 1** Title Surname Given name(s) **Applicant 2** Title Surname Given name(s) Trust account number C. Instruction type Please tick (\checkmark) applicable box to indicate the type of instruction you wish to execute. Add Amend Cancel **D. Frequency** Please tick (✓) applicable box. Once Off Weeklv Fortnightly Monthly Quarterly Half Yearly Annually E. Regular payments Auto payment plan (additional investments) Allows you to establish an automatic transfer of a fixed amount from an account held with either Bendigo and Adelaide Bank or another financial institution to your Trust account. Deduct from

Financial institution	Branch address	
Account name	BSB	Account number

Sandhurst Trustees

Pay to

Fixed payment amount	Date
\$	
Allow a minimum of 14 days from data of forwarding request to	the Bonk

Allow a minimum of 14 days from date of forwarding request to the Bank.

Regular withdrawal

Adelaide Cash Management Trust account number

Periodical Payment

Allows you to establish an automatic transfer of a fixed amount from your Trust account to either Bendigo and Adelaide Bank or an account with another financial institution.

Deduct from

Adelaide Cash Management Trust account number	
Fixed payment amount	Date
\$	
*	
Allow a maining of 4.4 days from a late of formula allow a second to	the Develo

Allow a minimum of 14 days from date of forwarding request to the Bank.

Pay to (the credit account)

Financial institution

Branch address

Account number

BSB

Account name

Automatic Deduction

Allows you to establish an automatic transfer between your Trust account and any Bendigo and Adelaide Bank account

Deduct from

Adelaide	Cash	Management	Trust	account	number
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Fixed payment amount	Date	
\$		
Allow a minimum of 14 days from date of forwarding request to the Bank.		

Pay to

Bendigo and Adelaide Bank account number:

F. Declaration

Bendigo and Adelaide Bank Limited transaction services

I/We the undersigned:

- confirm that I/we have received, read and understood the Guide;
- agree to be bound by the provisions of the terms and conditions of the transaction services in the Guide
- agree to pay the Bank for any service(s) I/we request it to perform; and
- authorise Sandhurst to redeem units from my/our investment Trust account to the extent necessary to pay the applicable fee(s) for the service(s) to the Bank and authorise Sandhurst to pay the proceeds of such redemption to the Bank.

Regular payments

I/We authorise the Bank (User ID Number 027572) to arrange for funds to be debited/credited from my/our account at the financial institution identified above. I/We acknowledge, having received, and agree to be bound by, the terms and conditions contained in the Guide, in particular Clause 4.14.

I/We also understand and acknowledge that:

the Bank may, in its absolute discretion or as instructed by Sandhurst, at any time by notice in writing to me/us, suspend or terminate this request to the drawing arrangement; and

 should the Bank be charged any dishonour fees as a result of the provision of incorrect account details or insufficient funds in my/our nominated account, then the Bank may in its discretion, deduct these charges from my/our investment or charge these fees directly to me/us.

I/We agree to meet any Bank charges resulting from my/our use of the Auto Payment Plan and/or the Regular Withdrawal Plan. Should an alteration to the method of operation of the Auto Payment Plan and/or Regular Withdrawal Plan take place, I/we understand that the Bank will provide 14 days written notice prior to the alteration taking place.

I/We acknowledge having read and provide my/our acceptance to the Direct Debit Request Service Agreement in Part D of the Guide.

I/We acknowledge that additional investments are made on the terms and conditions set out in the most up-to-date Adelaide Cash Management Trust Product Disclosure Statement available from www.bendigobank.com.au/managedfundsforms.

Applicant 1 / Organisation signatory 1

Applicant 2 / Organisation signatory 2

Full name (given name(s), family name)	Full name (given name(s), family name)
Signature (Individual or person authorised to sign on behalf of the organisation)	Signature (Individual or person authorised to sign on behalf of the organisation)
If signing on behalf of an organisation, please provide your title / position	If signing on behalf of an organisation, please provide your title / position
Director Company Secretary Trustee Attorney	Director Company Secretary Trustee Attorney
Sole Director Other, please specify:	Sole Director Other, please specify:
Date	Date

Note: This form must be signed by you or your attorney. Authorisation given by companies must be signed in one of the following ways: (i) by two directors of the company (ii) by a director and by a secretary of the company (iii) for a proprietary company that has a sole director who is also the sole company secretary - by the director (iv) by a duly authorised attorney (v) under seal (if required). Trust accounts held jointly must be signed by, or on behalf of, all Trust account holders.

- Sole signatories signing on behalf of a company confirm that they are signing as a Sole Director and Sole Secretary of the company by ticking the relevant box.
- Two Directors or a Director and a Company Secretary must sign unless the company has a Sole Director and Sole Secretary.
- If signing as Trustee on behalf of a superannuation fund or trust, the investor confirms that they have the power and authority under the relevant trust deed to invest on behalf of the superannuation fund or trust.
- If this form is signed under a Power of Attorney, (in which case, the attorney declares that he/she has not received notice of revocation of that power), please enclose a certified copy of the Power of Attorney (and authorised signatories).

Please note: Whilst every effort has been taken to ensure that this request will be processed by your financial institution, acceptance of this request is at the discretion of the financial institution where your account is currently held.

Please send your completed Regular Payments Form to:

Sandhurst Trustees Limited Adelaide Cash Management Trust GPO Box 1048 Adelaide SA 5001; or Email: moneymat@adelaidebank.com.au